

Open Air Craft Fair Information

Saturday 23rd June 2012



The Craft Fair and the Art Week

SAW is a week of art events and exhibitions located in and around the heart of Sherwood. We aim to celebrate the creativity of people in Sherwood and encourage a sense of community by providing opportunities to showcase local artists' work and give people a chance to make their own art.

The Open Air Craft Fair is held in the Secret Garden at the United Reformed Church on Edwards Lane NG5 3AA at the end of Sherwood Art Week. It offers makers in the community of Sherwood a unique opportunity to show and sell their work. The event is also an opportunity for local musicians to perform in their neighbourhood.

The whole Week is keenly supported by local businesses, residents and the Neighbourhood Management Team for Sherwood & Mapperley and is organised entirely by volunteers who are artists and local supporters. Each organisation and business involved provides space for SAW events free of charge. Contributions from local businesses, Artist and Maker fees and grants help to fund the event.

Organisation

Sherwood Art Week is entirely organised and run by volunteers.

There is a core group which meets fortnightly and sub groups meeting on a regular basis to organise Art in the Shops, the Art Marquee, Exhibitions, the Craft Fair and Community Art.

If you are interested in getting involved in any way, from organising activities to publicity, from helping to set up events and exhibitions to fund raising please contact us at interest@sherwoodartweek.co.uk or call Anita on 0115 844 7181.

Call for Makers

If you are interested in having a stall, performing or volunteering to help at the Craft Fair, then please submit the Craft Fair Statement of Interest Form attached.

Forms also can be downloaded at <http://sherwoodartweek.blogspot.com/>

or at any time from The Place or send a large SAE (with correct postage) to The Place Activity Centre, 2a Melrose Street, Sherwood, Nottingham, NG5 2JP.

Forms will also be available at the 'Involvement Meeting' on Saturday 4th February at 1pm at The Place.

Statement of Interest

Submit the Form with images of the type of work that you intend to sell at the event. You can bring these with you to the Involvement Meeting on Saturday 4th February or send them in to arrive no later than **Monday 20th February 2012**.

Should you be successful in being allocated a stand, we will ask for the fee of £20.00 by cheque, payable to 'Sherwood Art Experience'. Please do not send a cheque until your application has been accepted. Receipt of this will guarantee your place.

If you are planning to do more than one activity please make a separate application for each one.

We are keeping the fees as low as possible as this is a community event run entirely by volunteers. Fees are part of the revenue that pays for publicity and marketing, expenses and technical costs, and entitles the maker to sell work without paying commission. We hope everyone involved will work together to help make the Craft Fair a success!

Who can apply?

- SAW is a community event and priority will be given to makers local to the area, but people within the County will be considered.
- All entrants must live, or be professionally based, in the local area (and not beyond the county boundary).
- All entrants must be 18 years and over.

Restrictions

1. All work must be original and made by the person entering the event.
2. Anything hazardous and a risk to safety will not be accepted
- the organisers reserve the right to make the final decision in the event of a dispute.
3. You will be expected to provide your own table, not more than 6' wide, and if possible your own gazebo.
4. Your work should be clearly priced.
5. You are responsible for setting up your own stall and helping others to set up their stalls where possible.
6. On Friday 22nd June, the framework of the garden stalls will be erected and Gazebos can be erected and left overnight in the garden. Your help would be very much appreciated.
7. On Saturday there will be two distinct 'setting-up' times - the earlier time will be allocated to those on stands further into the premises. These times must be adhered to in order to ease flow through the grounds and allow access at all times to the bungalows behind.
8. There is no parking onsite.
9. You must take down the stall at the end of the day by the time to be specified and take away all rubbish from your stand.
10. Insurance for your work will be your responsibility.
11. Public Liability Insurance will be in place at each venue for the duration of the Art Week.



The Secret Garden Craft Fair 2012

at United Reformed Church Sherwood
Saturday 23rd June 2012

1. How would you like to be involved? Please be as specific as you can.

- Craft Fair Stall holder
- Performer
- Steward

2. Description: what products will you sell or perform?

3. Are you able to provide: Your own gazebo: yes no

Please note: You are required to bring your own table (no bigger than 6ft)

4. Have you taken part in the Sherwood Art Week Craft Fair before? Please tick all that apply

- 2009 Robin Hood pub 2010 Secret Garden United Reformed Church
- 2011 Secret Garden United Reformed Church First time

5. Brochure details:

Please provide your name, up to 12 words describing your work and a digital image suitable for the SAW brochure.

All applications should be accompanied by visuals which clearly show examples of the products you would like to sell at the Craft Stall.

Primary Contact

Name _____ Group name if applicable _____

Address _____

Postcode _____

For brochure: Email _____

Phone _____ website _____

Please submit your application and images online to craftfair@sherwoodartweek.co.uk or by post to: Tricia Legge, 27 Maurice Drive, Nottingham, NG3 5GF **No later than Mon 20th Feb 2012**